Internship Program

PARENT/GUARDIAN CONSENT AND LIABILITY RELEASE FORM

Overview

Through these relationships, as well as recreational and group activities, our matches share friendship, support, and fun. Mentors and mentees are encouraged to talk or text at least once a week. Both mentors and mentees make a commitment to spend time together throughout the year outside of the monthly meeting times. They can participate in activities that they both enjoy. We plan social group activities on a monthly basis that are open to all participants. We are also available at all times to answer questions, offer support and help matches work through challenges that may arise.

Recruitment of Mentors and Mentees

Mentors complete a written application, including two references. As part of the application process, mentors consent to a background check. After completing the application process, the mentor must attend a training session. Mentees also complete a written application, which includes a parent/guardian consent form. We ask that parents attend an orientation held during the beginning of the program to receive more information about the program and our guidelines.

Matching

We match mentors and mentees based on shared interests, and personality. Unfortunately, we are not always able to match everyone who applies. This happens for many reasons, but the most common are that we simply do not have equal numbers of mentors and mentees. If a mentee is not matched, please understand that it is not because (s)he is "unsuitable" for the program. They will be placed on our waiting list, and as soon as an opportunity arises for them to be involved, we will contact them. If a student is matched, they will be notified and introduced to their mentor at out kickoff celebration.

After Mentees Are Matched

After mentees are matched, they will talk/text/meet with their mentor at least once a week. The specifics of their interaction is left to the discretion of the mentor, mentee, and their parents. Parent consent must be given for all activities proposed. As the mentors are volunteers, it is important that the mentee and the mentor are both respectful of the other's time.

Group Activities

We host social activities each month from October through May. These activities gives us a chance to get together and have fun! Past activities have included sporting events, field trips conferences, cookouts, and more. Along with program-wide activities, we coordinate other events throughout the year for smaller groups of pairs. This is to encourage a sense of community within in our program and creates a chance for our participants to get to know each other better. We really want to hear from mentees about what they would like to do.

Consent

I, _____, give my consent for the REGAL/ROYAL Internship Programs (RRIP) at Shiloh Christian Community Church to match my child, _____, with a mentor. I will also give consent for my child to participate in all program activities; including all organized activities that require transportation. In consideration of the advantages of participation in this program, the undersigned agrees that the host organization's (Shiloh CC Church and ROSE, Inc.), the REGAL/ROYAL Internship Programs, its agents, and its employees shall be released and exempt from any liability for damages for bodily injuries or property damages that may occur as a result of participation in the program, except to the extent of insurance liability as provided by law.

_____

Signature Date

_____

Print Name Relationship to child

_____

Address City Zip

_____ _____ _____

Home Phone Number Mobile/Pager Phone Number Work Phone Number

_____

Email Address

_____

Emergency Contact and Phone(s)

_____ _____

FAMILY DOCTOR PHONE

_____ _____

PREFERRED HOSPITAL Insurance Information

Does your child require any special accommodations due to medical limitations, disability, dietary constraints or other restrictions? Please explain.

MEDICAL AUTHORIZATION

Should it be necessary for my child to have medical treatment while participating in the RRMP, I hereby give their staff permission to use their best judgment in obtaining medical service for my child, and I give permission to the physician selected by the RRMP to render whatever medical treatment he or she deems necessary and appropriate. Permission is also granted to release necessary emergency contact/medical history to the attending physician, or to the workplace, if needed.

On a scale of 1 to 5 (1 being the least and 5 being the most) how involved will you be in this program?

UNINVOLVED 1 2 3 4 5 VERY INVOLVED

Please write here why you think your child would benefit from the program and list anything of interest,

i.e. special needs or concerns: _____

_____

_____

_____

PHOTO RELEASE

I understand that the RRIP may attract attention from the media and there is a possibility that students will be photographed during their experience. I grant permission to photograph my son/daughter.

Yes **No**

********PLEASE RETURN WITH MENTEE APPLICATION********

What is the purpose of the program?
The REGAL/ROYAL Internship Programs (RRIP) are designed to give your child an opportunity to have a one-on-one relationship with a young adult with similar experiences as your child. Through these relationships, as well as recreational and group activities, mentors will provide friendship, support, and guidance to your child. The mentors are there to act as a positive role model and confidant.

Can my child be tutored by his or her mentor?
The RRMP is not a tutoring program. While sometimes it may prove to be a great decision to come together to work on school work, this is not a requirement for the mentors. Our programs focus on fostering lasting and meaningful relationships between the mentor and mentee.

What about transportation?
It is the responsibility of each mentor-mentee pair to decide on a transportation plan that will work for them for any activities outside of the monthly gatherings. If the mentor has a car and is willing to drive your child, you will need to fill out a waiver form. If the mentor does not have a car and you cannot help with the transportation of your child, we often recommend that the mentor and mentee try to meet at a location that would be a midpoint and convenient for both.

Who are the mentors and why do they want to be a part of the program?
Mentors are Baltimore residents from a variety of different backgrounds. They have had their references checked, passed our background requirements, been trained, and carefully matched with their mentees. Mentors have a variety of motivations for getting involved with the program. However, all mentors want to be a positive role model in a child's life.

When will my child meet with their mentor? What kinds of activities will they do together?
Meetings outside of our monthly gatherings will be at a day and time convenient to you, your child, and the mentor. There is no scheduled location or activity for those meetings; rather, mentors will call your child to set up plans for the week. Activities can range from going to the library, out to eat, to seeing movies, or going to the park together. You, your child, and the mentor must agree on all activities. The only events that are pre-arranged are monthly events that we hold either at Shiloh Christian Community Church (825 Yale Avenue) or at a location that will be provided to you well in advance of that gathering. These events typically take place on Saturday mornings/afternoons. You will be informed of these events by your child's mentor, as well as by mailings (email) that we will send out prior to the event.

What should I do if my child cannot attend a meeting or event with their mentor?
Have your child call his or her mentor and reschedule the meeting to a time that is more convenient. Be sure to keep the phone numbers of the mentor handy so that you or your child can call them when needed. If you cannot reach the mentor, please call Eric Jamison II at (410) 929-5545 or Alan-Michael Carter at (443) 738-4853 and leave a message with us.

What if family plans conflict with a meeting?
The mentor should complement or add to family opportunities. Time with the mentor is not intended to displace time with the family. You should continue your normal family plans. The mentor and your child should plan their time together around your family's normal schedule as much as possible. It may help to let your child and their mentor know about planned family events in advance to help avoid conflicts.

Can other family members or I go with my child and the mentor?
A mentoring relationship is special in part because it is a one-on-one relationship. Even teens that feel very close to their parents sometimes need to talk with friends outside of the family. The mentor is an adult friend with whom your child can talk about things that concern him or her. Please respect their private time together. The mentor and your child will inform you about their plans each week. If at any time you are uncomfortable with their plans, please let us know. Mentors will be sensitive to you parental concerns and will try to find an arrangement that is acceptable to you.

How can I be sure that the mentor will support my rules and regulations?
In the beginning, talk to the mentor about any rules or regulations that you expect to arise in his or her relationship with your child. If you have strict rules about curfew, activities in which your child may not participate, etc. then please discuss these with the mentor. By making this information known at the beginning, you can help avoid misunderstandings later.

What if the mentor says things with which I do not agree?
No matter how carefully we match mentors and mentees, you may find that some areas of your beliefs and ideas differ with those of the mentor's. If there are important issues to you, please let the mentor know. You can request that the mentor not question your most important beliefs or values when with your child.

Who will pay for activities of the mentor and my child?
Mentors and mentees always pay for their own expenses. If there is a cost for an activity, then you or your child will be responsible for the youth's fair share. Monthly gatherings scheduled by the RRMP are generally free, unless otherwise stated. We also provide the mentors with many low-cost or no-cost activity suggestions. As with any friend, mentors may treat your child occasionally, but it should not be expected on a regular basis.

How often should I be in contact with the mentor and how much should I say about family problems/ concerns?
Get to know the mentor well enough to feel comfortable with him or her being with you child. Before each meeting, discuss the plans and times for returning home. Try talking directly to the mentor about your concerns, but please avoid talking to the mentor about your child in front of your child. If there is something the mentor should really know, call them when your child is not around.

What if there are concerns or questions I don't want to discuss with the mentor?
Please feel free to contact Eric Jamison II at (410) 929-5545 or Alan-Michael Carter at (443) 738-4853 or email at BALTIMOREROSE@gmail.com. We are here to make the programs work for mentees, mentors, and parents. You may also receive correspondence from them throughout the year to see how things are going; however, please do not wait for them to call if there are any issues! We would like to know about anything that concerns you and your child as soon as possible.

MENTEE APPLICATION

Please attach prior year copy of final report card*

Date:_____ ***Please write clearly and answer each question. Thank you!***

Part I: Personal Information

Name: _____

Circle: Male or Female Age: _____ Birthday:_____

Grade: _____ School: _____

Name of Parent(s)/Guardian(s): _____

Address:_____

City: _____ Zip Code:_____

Home Phone Number: _____

Child's Mobile Phone Number(s):_____

Parent's Mobile Phone Number(s):_____

Child's Email Address: _____

Parent's Email Address: _____

How did you hear about REGAL/ROYAL? (Circle One)

Friend Parent Church Social Media (FB, IG, etc)

Part II: Short Answer

Why do you want a mentor? (For tutoring, advice, friendship, “big brother/big sister,” to learn about college life, or as someone to just hang out with?)

What kind of person would you like your mentor to be? (A good listener, active in sports, etc.)

What are three words that would best describe you?

Please describe three things that you are good at (Hobbys, Sports, Favorite Subject):

Is there anything that you would change about yourself?

What clubs, activities, or sports are you in now? How much of your time do these activities take up?

What kind of activities would you like to do with the Youth Mentor Program?

Is there anything else that you would like to describe about yourself that may help us find the best mentor for you?_____

_____

_____

_____

What are some of your interests? (What kind of music, movies, books do you like?)_____

_____

_____

_____

We will do our best to match you with a mentor who has similar interests, and who we think will be a good role model for the upcoming year. You should meet, talk, or text with your mentor weekly and attend the group activities as scheduled at Shiloh Christian Community Church (825 Yale Avenue) beginning at 8:44am.

Part III: Essay

Respond to two (2) of the following questions in 250-350 words or with an original creative piece (e.g. art work, video production, musical/dance performance, slide presentation, etc.). **ORIGINAL** creative pieces require a brief written summary which includes a statement of relevance to the selected question. Responses will be evaluated on creativity, quality and thoughtfulness.

1. Describe how you think “good luck” and "hard work" will contribute to the successes you will experience in your life.

2. In the wake of the surprise results of the 2016 United Stated Presidential election, describe something significant you assumed or predicated would happen in your life that didn't. And describe how you handled it.

3. If you had to change your middle name to either “Honor”, “Integrity”, “Respect”, “Humility” or “Excellence”. Which one would you choose? Why?

4. Think about your presence on social media (Snapchat, Twitter, Facebook, Instagram, LinkedIn, etc). How have you enhanced your personal brand/image? Do you believe you have done anything to negatively impact your personal brand/image?

Part IV: Commitment

Please answer the following questions:

1. Will you try your best to meet/text/talk with your mentor every week? Circle: Yes or No
2. Will you try your best to attend each session? Circle: Yes or No

Attendance Policy & Guidelines

Below is the program policy and guidelines pertaining to attendance:

- If you are unable to attend a RRIP session for any reason, please notify directors at BaltimoreROSE@gmail.com by 12:00pm on the Thursday before the session. Such notifications will constitute an excused absence. Absentee notifications received after 12:00pm will constitute a late-excused absence. No notification at all will constitute an unexcused absence.
- Each student is allowed three (3) unexcused absences for the entire session year.
- Each student is allowed a total of six (6) absences (excused, late-excused, unexcused, or combination thereof) for the entire session year.
- Excused Absence (with notification prior to 12:00pm on the Thursday before the session) = 1.0 Absence
- Late-Excused Absence (with notification after 12:00pm on the Thursday but before the session) = 1.5 Absences
- Unexcused Absence (with no notification before the session) = 2.0 Absences

NOTE: If there are urgent changes to your plans to attend RRIP sessions for any given session, please contact us at BaltimoreROSE@gmail.com or directly by phone.

Signature: _____ Date: _____